

**No. ITM Univ./Exam/Exam Form/2015/…….. Date 20th Oct., 2015**

**EXAMINATION NOTICE**

 All the students of BBA, BBA(Hons.), B.Com. & B.Com.(Hons.) I Semester (Reg.) are directed to submit their Exam Form (End Sem. Exam Dec.-2014) online by following dates, after obtaining No-dues from Accounts Section.

|  |  |  |
| --- | --- | --- |
| **Course** | **Date** | **Fee** |
| BBA & B.Com. | Upto 30-10-2015 | Without Late fee |
| Upto 02-11-2015 | Rs. 500/-with late fee |
| after 02-11-2015 form can be filled only after obtaining permission from Controller(Exam). | Rs. 750/-with late fee |

 **Important :-**

 Exam form will be available to only those student who obtain a No-Dues certificate from Account Section of the University. Student are expected to Obtain a No-Dues certificate in prescribed time in order to avoid paying any late fee.

The facility for form filling is already available at ITM University website: www.itmuniversity.ac.in. from 05-10-2015.

 All students should follow the following steps:-

 I. Log in ID : Roll No.

 II. Password : DOB (YYYY-MM-DD)

 III. Click to apply link.

 IV. Check your details and click to apply button.

 The students must note that the above process is for filling up of examination form only. For appearing in examination, they are required to get a valid Admit Card from the website after verification from Dean, School of Management and Account office.

 **Dr. Dinesh Singh Tomar**

**Copy to :- Controller (Exams.)**

1. PA to Hon’ble Chancellor, Sir **(Incharge)**

2. PA to Hon’ble Vice Chancellor, Madam

3. PA to Hon’ble Vice President, Madam By e-mail for information.

4. PA to Hon’ble Managing Director, Sir

5. PA to Registrar

5. Dean, School of Management

6. CFAO

7. Accounts Office

8. Office

9. ERP Cell

10. Notice Board